

Dear Applicant:

Enclosed are the required forms for completing an application for a Steep Slope Disturbance Permit with the Town of Mount Pleasant. Each form is designed to be self-explanatory, and when necessary, instructions for completing the forms have been included. If you have any questions, please call the Town of Mount Pleasant Engineering Department at 742-2317. Please submit the completed application to :

**Town of Mount Pleasant
Attn: Engineering Department
One Town Hall Plaza
Valhalla, NY 10595**

Checklist for completing an application for a steep slope disturbance permit:

- _____ Application Form
- _____ SEQR - Short Environmental Assessment Form, when application reviewed by Engineering Dept.
- _____ SEQR - Long Environmental Assessment Form, when application reviewed by Planning Board.
- _____ Additional project descriptions, if appropriate or required.
- _____ Complete Site Plans, with original signature and seal of NYS licensed PE or RA.
- _____ Fee enclosed, payable to the Town of Mount Pleasant. (checks only)
- _____ Other, please describe: _____

_____ **Note:** A Performance Bond may be required.

_____ THE APPLICANT SHALL SUBMIT THE ABOVE INFORMATION AS FOLLOWS:

A. Engineering Department Review - Five (5) Complete sets.

or

B. Planning Board Review - Twelve (12) Complete sets.

Note: The Planning Board review will follow SEQR requirements, which includes a public hearing.

**APPLICATION FOR STEEP SLOPE
DISTURBANCE PERMIT**

Permit # _____
(ISSUED BY ENGINEERING DEPT.)

1. IDENTIFICATION OF APPLICANT

DATE _____

Owner _____

Phone _____

Address _____

Applicant _____

Phone _____

(If other than owner)

Address _____

Legal Signatures:

Owner

Applicant

2. IDENTIFICATION OF SUBJECT PROPERTY

Address _____

Section _____ Block _____ Lot (s) _____

Zoning District _____ Flood Hazard Area _____ Vegetation _____

Soil Types _____

Total Lot Area _____ s.f.

Area with existing slopes 0% to 14.9% _____ s.f.

Area with existing slopes 15% to 24.9% _____ s.f. Steep Slope (Eng. Dept.)

Area with existing slopes 25% to 34.9% _____ s.f. Very Steep Slope (Planning Bd.)

Area with existing slopes 35% and greater _____ s.f. Excessively Steep (Planning Bd)

3. PURPOSE OF APPLICATION AND RELIEF SOUGHT (Proposed Activity)

4. APPLICANT HARDSHIPS (If Applicable)

5. MITIGATING MEASURES PROPOSED BY APPLICANT:

APPLICATION FOR STEEP SLOPE DISTURBANCE PERMIT (cont.)

6. TOWN ACTION REQUIRED (For Official Use Only)

- Engineer Approval (Paragraph 180-3 -- Steep Slope Protection Ordinance)
- Planning Board Approval (Paragraph 180-4 -- Steep Slope Protection Ordinance)

7. OTHER ACTION REQUIRED (For Official Use Only)

- Zoning Variance
 - Subdivision Approval
 - Site Plan Review
 - Permits required (NYSDEC, etc.)
 - Health Department
 - Building Department
 - Other _____
- _____
- _____
- _____
- _____

8. REFERRAL (For Official Use Only)

- Town Engineer
 - Planning Board
- cc: Town Clerk, Town of Mount Pleasant

9. PLANS PREPARED BY: Name: _____
Address: _____
Phone #: _____
Contact Person: _____

10. SURVEY PREPARED BY: Name: _____
Address: _____
Phone #: _____
Contact Person: _____

11. REFERRED TO (For Official Use Only)

Westchester County - Date _____ NYSDEC - Date _____

Field Inspection By: _____ Date: _____
 Town Engineer _____
 Planning Board _____

APPLICATION FOR STEEP SLOPE DISTURBANCE PERMIT (cont.)

12. RECOMMENDATIONS: (For Official Use Only)

Engineer:

Planning Board:

13. ACTION TAKEN: (For Official Use Only)
