

Dear Applicant:

Enclosed are the required forms for completing an application for a Steep Slope Disturbance Permit with the Town of Mount Pleasant. Each form is designed to be self-explanatory, and when necessary, instructions for completing the forms have been included. If you have any questions, please call the Town of Mount Pleasant Engineering Department at 742-2317. Please submit the completed application to :

**Town of Mount Pleasant
Attn: Engineering Department
One Town Hall Plaza
Valhalla, NY 10595**

Checklist for completing an application for a steep slope disturbance permit:

- _____ Application Form
- _____ SEQR - Short Environmental Assessment Form, when application reviewed by Engineering Dept.
- _____ SEQR - Long Environmental Assessment Form, when application reviewed by Planning Board.
- _____ Additional project descriptions, if appropriate or required.
- _____ Complete Site Plans, with original signature and seal of NYS licensed PE or RA.
- _____ Fee enclosed, payable to the Town of Mount Pleasant. (checks only)
- _____ Other, please describe: _____

_____ **Note:** A Performance Bond may be required.

_____ THE APPLICANT SHALL SUBMIT THE ABOVE INFORMATION AS FOLLOWS:

A. Engineering Department Review - Five (5) Complete sets.

or

B. Planning Board Review - Twelve (12) Complete sets.

Note: The Planning Board review will follow SEQR requirements, which includes a public hearing.

**APPLICATION FOR STEEP SLOPE
DISTURBANCE PERMIT**

Permit # _____
(ISSUED BY ENGINEERING DEPT.)

1. IDENTIFICATION OF APPLICANT

DATE _____

Owner _____

Phone _____

Address _____

Applicant _____

Phone _____

(If other than owner)

Address _____

Legal Signatures:

Owner

Applicant

2. IDENTIFICATION OF SUBJECT PROPERTY

Address _____

Section _____ Block _____ Lot (s) _____

Zoning District _____ Flood Hazard Area _____ Vegetation _____

Soil Types _____

Total Lot Area _____ s.f.

Area with existing slopes 0% to 14.9% _____ s.f.

Area with existing slopes 15% to 24.9% _____ s.f. Steep Slope (Eng. Dept.)

Area with existing slopes 25% to 34.9% _____ s.f. Very Steep Slope (Planning Bd.)

Area with existing slopes 35% and greater _____ s.f. Excessively Steep (Planning Bd)

3. PURPOSE OF APPLICATION AND RELIEF SOUGHT (Proposed Activity)

4. APPLICANT HARDSHIPS (If Applicable)

5. MITIGATING MEASURES PROPOSED BY APPLICANT:

APPLICATION FOR STEEP SLOPE DISTURBANCE PERMIT (cont.)

6. TOWN ACTION REQUIRED (For Official Use Only)

- Engineer Approval (Paragraph 180-3 -- Steep Slope Protection Ordinance)
- Planning Board Approval (Paragraph 180-4 -- Steep Slope Protection Ordinance)

7. OTHER ACTION REQUIRED (For Official Use Only)

- Zoning Variance
- Subdivision Approval
- Site Plan Review
- Permits required (NYSDEC, etc.)
- Health Department
- Building Department
- Other _____

8. REFERRAL (For Official Use Only)

- Town Engineer
 - Planning Board
- cc: Town Clerk, Town of Mount Pleasant

9. PLANS PREPARED BY: Name: _____
Address: _____
Phone #: _____
Contact Person: _____

10. SURVEY PREPARED BY: Name: _____
Address: _____
Phone #: _____
Contact Person: _____

11. REFERRED TO (For Official Use Only)

Westchester County - Date _____ NYSDEC - Date _____

Field Inspection By: _____ Date: _____
 Town Engineer _____
 Planning Board _____

APPLICATION FOR STEEP SLOPE DISTURBANCE PERMIT (cont.)

12. RECOMMENDATIONS: (For Official Use Only)

Engineer:

Planning Board:

13. ACTION TAKEN: (For Official Use Only)



TOWN OF MOUNT PLEASANT

**Engineering Department
One Town Hall Plaza
Valhalla, NY 10595
(914) 742-2317**

STEEP SLOPE DISTURBANCE PERMIT

PERMIT # : _____ PERMIT DATE : _____
EXPIRATION DATE : _____

APPLICANT : _____ OWNER : _____

Section _____ Block _____ Lot(s) _____ Zoning _____

The approving authority, has determined that the proposed Unlisted Action described below will not have a significant effect on the environment, as allowed in the Town Code. Therefore, under SEQR, a Negative Declaration has been issued. This action is issued pursuant to Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) of the Environmental Conservation Law.

PROPOSED ACTION : _____

CONDITIONS OF PERMIT :

1. Work shall be performed by hand, where feasible, without the use of heavy equipment.
2. Erosion controls consisting of silt fence and hay bales shall be installed around the entire perimeter of the proposed disturbance area. Erosion controls are to be inspected and installed prior to commencement of any work. They must be maintained throughout the construction process, and remain in place until final site inspections for compliance with conditions of permit have been completed.
3. Work conducted under a permit shall be open to inspection during daylight hours, including weekends and holidays, by the approving authority or its designated representative.
4. The steep slope disturbance permit is valid for one (1) year from date of issuance. Two (2) extensions of six (6) months each may be applied for by the applicant, at no additional fee.
5. The permit holder shall notify the approving authority of the date on which the work is to begin at least five (5) days in advance of such commencement date. The approved Steep Slope Disturbance Permit shall be prominently displayed at the project site during the undertaking of the activities authorized by the permit. All work shall be done in accordance to the stamped "Approved" set of plans enclosed with this Steep Slope Disturbance Permit.

Permit Issued by: _____
James J. Vanoli, PE