



Advisory Board on Architecture
And Community Appearance

Town of Mount Pleasant
1 Town Hall Plaza
Valhalla, NY 10595
Tel: (914) 742-2327

Filed _____ Review Date _____

ACTION OF BOARD _____ Review No. _____

Applicant's Name _____ Address: _____

Telephone No. _____ Sec. _____ Blk. _____ Lot. _____

Owner's Name _____ Address: _____

Lessee's Name _____ Address: _____

Plans received: _____ 19 _____

Location of premises effected _____

Nature of Application and Use: _____

Approval of Zoning Board _____ 19 _____

Approval of Planning Board _____ 19 _____

Signed _____

In order to expedite approval from the Board the following material must be submitted at least two weeks prior to the meeting.

FREE STANDING SIGNS AND SIGNS ON BUILDING

Free Standing signs must have Zoning Board approval before being submitted to the Architectural Review Board.

Applicants for all signs must submit 10 copies of plan, drawn to scale showing dimensions of building and location of sign thereon. Complete dimensions of sign and lettering must be indicated and colors noted. Color samples of lettering and background should be submitted. A copy of the site plan or survey must also be submitted and, if free-standing sign, where located on the property with dimensions from building and right-of-way. Details of construction of sign including type of framing and method of fastening to building. If lighting is to be used, indicate type of lighting and wattage. Photographs are recommended in addition to the above.

NEW CONSTRUCTION & RENOVATIONS - NONRESIDENTIAL

Applicants must submit 8 sets of plot plans, and all elevation drawings and landscaping plans. In addition, 1 complete set of construction drawings is to be submitted. Samples of exterior building materials, i.e., block, brick, roof shingles, exterior plywood and color samples of trim etc. Lighting details and types of fixtures and details of parking area, i.e., curbs, bumpers, plantings. Photographs are recommended in addition to the above.